

CERTIFICATION LETTER

Date _____

Parcel Grant Program c/o Arkansas Geographic Information Office
1 Capitol Mall 2B900
Little Rock, AR 72201

Dear Members of the Arkansas Geographic Information Systems Board:

On behalf of _____ County, I am writing to request your assistance in securing a state grant under the Parcel Grant Program. Proceeds from the _____ grant, if awarded, will be used for the following project, as outlined in the enclosed application:

Further, we have read the application fully and have determined that _____ County is eligible to apply and participate in this program.

I designate myself, County Assessor of _____ County, as the person ultimately responsible for the administration of the state grant, if awarded. Project funds from all sources will be expended through a fund established on the books of _____ County, and all project expenditures with invoices and cancelled checks attached, in addition to copies of all application materials, will remain on file in the County Assessor's office for three years or until audited (whichever is later), to assure that funds were used for the purposes for which they were made available.

_____ County shall be responsible for all changes that occur from the beginning of the interagency agreement, between the County and the AGIO. This includes splits, merges, subdivision developments, owner name changes, and etc. It is not the responsibility of a contractor to perform any parcel map maintenance during the course of the project.

If additional information is needed concerning this project, please feel free to contact me or the project's primary contact person (name) _____ at (phone number) _____. Thank you for your consideration.

Sincerely,

County Assessor _____
(signed)

County Judge _____
(signed)

County Assessor _____
(printed)

County Judge _____
(printed)