

Arkansas Geographic Information Systems Board

Jonesboro Fire Station #3

Meeting Minutes

June 1, 2011

10:00 a.m.

Board Members Present:

Tracy Moy
Dr. Jack Cothren
Glen Dabney
Claire Bailey by Proxy Herschel Cleveland
Randy Everett
Bekki White by Proxy Nathan Taylor
Dr. Beth McMillan
Kasey Summerville

Board Members Absent:

Judge Jerry Hunton
Dr. Robert Kissell
John Ed Isbell
Jon Sweeney
Judge Clayton Castleman

AGIO Staff:

Shelby Johnson, Director
Maria Owen, GIS Analyst
Learon Dalby, GIS Program Manager
Rachel Hood, Communications Director

Guests:

Kathy Nix, Sharp County Assessor's Office
Debbie Asbury, Director of Assessment Coordination Department
Bill Sneed, USGS
Kim Engle, Sharp County Assessor's Office
Toni Oden, Craighead County Assessor's Office
Rusty McAllister, City of Jonesboro
Eddie Thomas, Craighead County Assessor's Office

Call meeting to order

10:10 a.m.: Meeting called to order by Chair Tracy Moy
Rusty welcomed everyone to the Jonesboro fire station. The Chair asked everyone to introduce themselves.

The Chair called for corrections to the May 11 minutes. There being no corrections, the minutes were approved.

Approval for May 11 meeting minutes

Motion: Glen Dabney

Second: Randy Everett

Old business:

1. Parcel Grant Application and Guidelines Review

Shelby briefly reviewed the application, but wanted to go over the questionnaire section specifically (beginning on page six). He went through each question and explained how the Board and bidders might interpret and use the answers for decision-making. Randy asked about "multiple owners" (question No. 5) and Shelby clarified that in some cases there may be one parcel where multiple people own separate parts. For the sake of the bidders, the clause is to show that only "one mappable ID" is acceptable even though there may be several owners within that parcel who may want separate tax bills. Shelby continued to explain the questions. He added that the bidders would need an abstract of the CAMA to compare with the responses in the application. He also noted that the bid process would be electronic. The Board confirmed they would only want to see the application and not the CAMA data. Shelby went through the rest of the application, noting that the dates have not yet been set, and later said the dates would not be set until the bid was established. Debbie asked about the abstract, and Shelby said it would not be the full CAMA but the abbreviated version. Glen suggested changing the wording of the "Description of Present Status" question. Tracy asked about the Governor's response to the application. Shelby said the Governor's Office has not viewed the final application yet, but the guidelines were "well received." He said our Governor's liaison believes they will receive news of the funds by the end of the fiscal year. There being no further discussion, the Board moved on to new business.

New business:

1. Contractor requirements

The Office of State Procurement (OSP) said the Board can list requirements for qualifications. Shelby shared a rough list of "good criteria" gathered from the GIS community with the Board. He said the AGIO would condense the criteria to the most important points, and asked Board to review and share opinions of the criteria. Herschel questioned asking about the bidder's revenue, saying it was too personal. He suggested it be more generic (Ex: Do you make over or below \$10M), and Debbie suggested looking at the insurance information. Shelby and Learon clarified the criteria would not be finalized until OSP approves. Shelby predicted it might be finalized in a couple of weeks, and agreed to send out the draft to the Board via email for review.

2. EsRI Enterprise License Agreement (ELA)

Learon gave some background of EsRI. He said it has been inquiring the AGIO to purchase the ELA for state agencies. Learon brought the inquiry to the Board members' attention, and explained the pros and cons. The one "big pro" is coordination. If there is one place where people are getting software, everyone can talk about it and learn about what others are doing. Randy said another pro is that more agencies would be using the software than not, simply because it would be available to them. He also said the training and support would be a huge con, but it could be successful. Rusty asked about the cost to agencies. Learon said it might have some initial savings, but later on it could be costly and the agencies would be forced to renew the contract in three years for the sake of consistency. Other cons would be documentation, training, costs, relearning a new workflow, and license management. Shelby said the AGIO could not manage the licenses. Shelby clarified that he just wanted the Board to be aware of the marketing, and that the AGIO is currently not able to take on administrating an ELA at this time.

3. Parcel project example: Twin Rivers School District Reallocation

Shelby introduced Kathy Nix and the Reallocation of the Twin River School District project. The former district was dissolved by the State Board of Education and split among five receiving districts. Kathy

explained the previous situation, and the timeline of the process. She said the AGIO has been extremely helpful, and the GIS program has been invaluable to the assessor's office, FEMA and E9-1-1. She said the superintendents wanted their own tax parcels for revenue. Each county wanted to know specific information, and Kathy said the CAMA system made it easy to provide answers to their questions. She opined there has to be a full-time mapper (like Kim Engle in her office) to get parcels done and maintained in a reasonable amount of time.

4. Redistricting

Shelby explained the various districts within the state that were required to be reapportioned, and gave an update of the new Congressional districts. He also showed county and school districts that need to be or are in the process of being redistricted. Shelby said he hopes all counties will send all their new district boundaries digitally to publish on GeoStor by 2012.

5. USGS update from Bill Sneed

Bill first said there are new digital USGS topography maps for Arkansas, and they can be purchased through the USGS store. The main layer is aero-photography. However, the new maps will have all layers, including contours. He said the cycle for "topo" maps is every three years. He also said they will have past maps digitized so users can toggle between the new and old layers. He said users can also integrate local data into the national map viewer. He mentioned the "National Enhanced Elevation Assessment" and said the USGS is working on national Lidar imagery. Dewberry is the contractor hired to carry out the national program. Tracy asked about the timeline, and Bill said it is scheduled to be completed in 2011. Bill also reminded everyone about the GIS Users Forum Conference in August and encouraged the Board to attend.

Tracy reminded the Board and guests of a scholarship being offered by the GIS Users Forum for two people per county that provides lodging and training fees at the conference.

Shelby added that the next meeting will likely be the first time the Board evaluates applications for the parcel mapping program.

There being no further lines of business or discussion, Tracy called for a motion to adjourn.

Motion: Beth McMillan

Motion seconded by: Kasey Summerville

The meeting adjourned at 1:25 p.m.

The next meeting will be August 31, 2011 (Time TBA),
AR GIS Users Forum Symposium
Clarion Hotel and Conference Center Boardroom
211 Southeast Walton Blvd.
Bentonville, AR 72712

Minutes prepared by Rachel Hood, AGIO

Minutes Adopted 8-31-2011
Date

Tracy Moy
Tracy Moy, Chair (signature)