

Arkansas Geographic Information Systems Board (GISB)

Arkansas Highway and Transportation Department
Survey Division Conference Room
10324 Interstate 30, Little Rock, Arkansas 72209
Little Rock, AR

Meeting Minutes

Wednesday, March 7, 2012

10:00AM – Noon

Board Members Present:

Ms. Tracy Moy (Chair)
Dr. Margaret "Beth" McMillan (Vice-Chair)
Judge Clayton Castleman
Ms. Claire Bailey by Proxy Ms. Kym Patterson
Dr. Jackson Cothren
Mr. John Ed Isbell
Dr. Robert Kissell
Judge Preston Scroggin
Ms. Kasey Summerville
Mr. Jon Sweeney

Board Members Absent:

Mr. Randy Everett
Mr. Glen Dabney
Ms. Bekki White

AGIO Staff:

Mr. Shelby Johnson, Arkansas Geographic Information Officer
Mr. Adrian Clark
Ms. Maria Owen
Mr. James Leech
Mr. Tony Davis

Guests:

Mr. Greg Nation, AR Highway and Transportation Department
Ms. Sharon Hawkins, AR Highway and Transportation Department
Mr. Brian Stinson, Surdex Corporation

Call Meeting to Order:

10:08 a.m. Meeting called to order by Chair Tracy Moy

The Chair called for corrections to the November 30, 2012 minutes. Jon Sweeney stated that his name was incorrectly spelled and Dr. McMillan stated that that in the "Board Members Present" section that the Vice Chair was incorrectly identified as

being Randy Everett. The minutes were to be corrected to show Mr. Sweeney's name and to state that Dr. McMillan is the Vice Chair.

Approval for November 30, 2012 meeting minutes

Motion: Jon Sweeney

Second: Preston Scroggin

No discussion; unanimously approved.

Old Business

AGIO Report- Shelby Johnson discussed the first item on the agenda, AGIO Report. Johnson gave an update of the progress of the Connect Arkansas Broadband Mapping effort and the Address Point program. The AGIO currently has two contract staff positions as well as Mr. Adrian Clark and Mr. Jonathan Duran working full time on the program. He communicated the AGIO was aggressively pursuing the completion of the project with participating counties. Mr. Johnson then discussed the benefits of having a statewide Arkansas Master Address Program (AMAP) and updated the board on various state agency meetings the AGIO has had to discuss the AMAP program. Ms. Patterson asked if the AGIO had spoken with the Office of Health and Info Technology. Johnson responded no but that they would follow up. Mr. Johnson then gave an update on the Arkansas Centerline file stating that this file is being updated by the addressing authorities as they create address points. The report then moved onto the Parcel Mapping project [ATTACHMENT 1] with an update on the 2011 Parcel Grant status. Of the total \$1,333,300 initially appropriated for the program, there is an appropriation balance of \$169,689.75. Of the thirty counties that applied, twenty five have provided match funding for the program (with the exception of one whose check is in the mail). Discussion followed regarding the counties and the number of bidders. Mr. Johnson then asked the board to discuss what to do with the left over appropriations. The AGIO's recommendation is to have a Phase II Parcel Grant Program using the same priorities as the Phase I program.

Motion: Judge Preston Scroggin- to begin the process of a Phase II Parcel Grant program using the same priorities as the Phase I program

Second: Judge Clayton Castleman

Discussion: Discussion followed regarding setting the county priorities, details, sub-committee selection and timeline. The chair stated that this can be handled via e-mail and called for a vote.

Unanimously Approved

Mr. Johnson then gave a report on the AGIO's appropriations during the fiscal session. The acts passed leaving the AGIO budget the same as the 2011-2012 fiscal year. A report was then given on the February NSGIC

conference where Mr. Johnson met with other State GIS Officers and Coordinators along with senior GIS officials in a number of federal agencies. The NSGIC Mid-Year meeting focus is on national coordination issues between the states and federal agencies. While at the meeting NSGIC arranged for a Capitol Hill visit and a meeting with the newly formed U.S. Senate GIS Work Group. The Senate GIS Work Group is composed of Senate staff that use or interested in using GIS technologies to support decision making in the Senate. Johnson was enthused about that fact the United State Senate is using GIS. The afternoon was set aside for individual visits and Johnson met with staff from Senator Pryor's office to demonstrate GeoStor.

Johnson concluded his report and introduced Greg Nation from the AR Highway & Transportation Department.

AHTD Functional Class- Mr. Greg Nation was on hand to discuss the AR Highway and Transportation Department's Functional Classification data being loaded on GeoStor. Mr. Nation informed the board that Functional Classification is used to determine the source of federal aid for roads in the state. Every ten years the process allows for a wholesale update to each county, city, or MPO to update their functional class. Mr. Nation then stated that he would like to have the FHWA Urban Boundary layer added to GeoStor. He explained the significance of the layer is for transportation planning and that boundary often extends beyond the boundary of a city. He cited as an example the City of Greenwood in Sebastian County has many residents who travel to work in Fort Smith and so Greenwood might be included in the Fort Smith urban boundary. After some discussion of the layer, the following motions were made.

Motion: Mr. John Ed Isbell- Motion to upload the FHWA Urban Boundary dataset to GeoStor.

Second: Dr. Jack Cothren

No Discussion; unanimously approved.

GeoStor Data Loading Policy Committee Report- A sub-committee was created at the November 30, 2011 board meeting. The committee's purpose was to study and make recommendations on the GeoStor Data Loading Policy. The committee was composed of Bekki White, Dr. Jack Cothren, and Tracy Moy. They met on December 13, 2011. Dr. Cothren reported the committee discussed ways to update the policy and reported Ms. White is preparing a recommendation from that meeting for the Board.

New Business

The chair asked to add an item to the new business section as "Item 1" and to shift the other two items down. Item 1 GeoStor Storage/ Space Issues. Discussion followed regarding the current space issue and the future upgrade of GeoStor. The main issue currently is the inability to upload current one foot imagery from 5 counties due to space constraints. Mr. Johnson states that this is a long term discussion, but he wanted to bring it to the attention of the board.

Board Travel Expense Reimbursement- In accordance with Arkansas Code 25-16-902, the Board by a majority vote may authorize expense reimbursement for board members performing official duties. The expense reimbursement shall not exceed the rate established for state employees.

Motion: Robert Kissell motioned for the Board to authorize expense reimbursement.

Second: Jack Cothren

No discussion; unanimously approved.

Election of Officers- The first meeting of each year the Board must elect new officers. The chair opened the floor for nominations.

Motion: Judge Castleman- motioned to keep the current officers (Chair: Ms. Tracy Moy; Vice-Chair: Dr. Beth McMillan.

Second: Ms. Kasey Summerville

No discussion; unanimously approved

Next Meeting

Rescheduled for June 13, 2012 tentatively at the University of Arkansas at Monticello School of Forest Resources.

Motion to Adjourn: Judge Castleman

Second: Mr. John Ed Isbell

Adjourned at 12:10PM

Minutes Adopted 6-13-12

Tracy J. Moy

Tracy Moy, Chair (Signature)

