

## **Arkansas Geographic Information Systems Board**

Witt Stephens Nature Center  
602 President Clinton Ave  
Little Rock AR

### **Meeting Minutes**

Wednesday, December 5, 2012  
10:00AM - 12:00PM

#### **Board Members Present:**

Ms. Tracy Moy (Chair)  
Dr. Margaret "Beth" McMillan (Vice-Chair)  
Judge Clayton Castleman  
Ms. Claire Bailey by Proxy Mr. Herschel Cleveland  
Dr. Jackson Cothren  
Mr. Glen Dabney  
Mr. Randy Everett  
Dr. Robert Kissell  
Ms. Kasey Summerville by Proxy Tosha Horton  
Ms. Bekki White by Proxy Mr. Jason Tipton  
Mr. Jon Sweeney

#### **Board Members Absent:**

Judge Preston Scroggin  
Taylor Wynn

#### **Guests:**

No guests attending.

#### **AGIO Staff:**

Mr. Shelby Johnson, Arkansas Geographic Information Officer  
Mr. Adrian Clark

#### **Call Meeting to Order:**

#### **10:11 a.m. Meeting called to order by Chair Tracy Moy**

The Chair welcomed members and staff.

Approval of the June 13, 2012 minutes.

Motion to accept the minutes as written: Judge Castleman

Second: Glen Dabney

No discussion; Minutes Unanimously Approved

#### **Old Business**

AGIO Report - Shelby Johnson, State Geographic Information Officer

Shelby reported an ESRI Master Purchase Agreement had been signed by the Office of State Procurement (OSP) and ESRI. The agreement provides a guaranteed price list for ESRI products to state and local government entities. Under the amended agreement local

agencies will be responsible for licenses not OSP. This was the primary reason OSP had not signed the agreement previously. The agreement will be good until 2014.

Shelby provided an update on the parcel mapping project, stating that 28 counties were complete under the Phase 1 delivery by both contractors. AGIO was in the process of working with counties on the Quality Control. AGIO was also working on paying invoices for both contractors. The project is progressing and AGIO expects a good product by the final delivery.

As a part of the 2011 redistricting work the County Election Commissions revised their election precincts. The data was received from the Secretary of State Office and AGIO is processing all the counties into a statewide file that will soon be published on GeoStor.

Shelby also reported the agency is doing the same work on School Board Zones. Many districts have been collected and being worked into existing GeoStor data.

Shelby briefly discussed the Address Point Mapping project that is ongoing work with counties to provide the data to Connect-Arkansas.

Update on AGIO GIS Lead position vacancy. Tracy and Shelby interviewed five applicants for the position during the first round. None had the combined strengths needed in all areas. The position was advertised again and two more candidates are slated to be interviewed soon.

Shelby reported the agency operating budget was reviewed the Legislative Budget Committee approved. The 2014-2015 agency budget requested increases to add an Administrative Assistant, and funding to support increases for ArcGIS Online maintenance going forward. The agency is also requesting funding for new imagery and as well as upgrade of GeoStor hardware.

### **State Water Plan**

Shelby explained he and Tracy attended a public hearing that introduced the State's Water Planning effort that was underway. The current plan is over 25 years old and needs to be updated. Shelby prepared a Draft comment letter on behalf of the Board to submit to the planners. (**ATTACHMENT 1**) Jon Sweeney expanded on Shelby's remarks and explained his agency was the lead for the state effort. Shelby asked for the Board's comment and future endorsement. Randy asked about well data reporting processes. Jon explained. Shelby said data not already developed was not listed in the draft, however input on other data is welcome. Tracy suggested elevation (LIDAR) data should be a priority, Beth inquired climate studies, Land Use, Jack mentioned the 2010 Land Cover data (4 meter) would be available in 6 to 10 months. Jack offered to compose a paragraph on the Land Cover dataset to be included in the comment letter. Jon stated that GIS was going to play a major role in the plan's development and that a GIS working group will be formed. Shelby will revise the comment letter and republish draft via email after getting everyone's input.

### **Linear Referencing System (LRS)**

Shelby informed the Board the agency had been invited to participate in a working group meeting set for December 11th at Arkansas Highway and Transportation Department (AHTD). The meeting is to kick off the State's planning effort to respond to a directive issued by the National Highway Administration. The directive requires all public roads to be added to the State's Linear Referencing System (LRS). Presently only federal and state highways are in the Arkansas LRS. Adrian will attend and represent AGIO. When done the

new State LRS will include all public roads. Shelby estimated that gated roads probably will not be included. He believes AHTD will use the ACF file as a starting point for completing the LRS update. AGIO will report to board after the first meeting.

### **Survey Plats**

Mr. James Graber, Professional Land Surveyor, filed a survey plat in Madison County. The plat contained the language restricting its use. The statement at issue read, "*All rights reserved. Survey remains the property of Precision Land Surveyors, Inc. Entry of the contents of this survey into a geographic information system, public or private, is strictly prohibited with prior written permission from Precision Land Surveyor, Inc.*"

The Madison County Clerk filed a complaint with the Board. Following its investigation Mr. Graber was the subject of a professional misconduct hearing by the Board of Professional Engineers and Professional Land Surveyors. Shelby passed out documents he supplied to that Board (**ATTACHMENT 2.**) Shelby informed GISB he had been called to provide testimony to the Board of Professional Engineers and Professional Land Surveyors in the matter. Shelby stated the nature of his testimony was that plat records are public documents. Plats are used by the County Assessors on a daily basis and they are used to assist the Assessors in the parcel mapping program.

The Board's disposition of this hearing will be provided to the GISB when available. AGIO intends to remind the County Assessors about the importance of their map disclaimers and to watch for potential misuse by the real estate community.

Randy brought up the lack of good plats for City Limit annexation documentation and wants the GISB to be proactive on this issue and it should be a topic at next meeting and asked Shelby if there was any progress on this issue? Shelby responded yes and would cover in new business.

### **New Business**

Shelby explained the September 5th, 2012 meeting there was no quorum present. During that meeting Shelby asked for an endorsement of the members present, to approve publishing the AHTD log mile data to GeoStor. Shelby explained the majority of members at the meeting endorsed the publication. He stated the AGIO is bringing this back to the Board for a formal vote at this meeting.

**Motion** - Beth motioned for approval of publishing the Log Mile data on GeoStor.

**Second** - Judge Castleman seconded the motion. Beth asked how these data related to LRS and National Highway Administration. Shelby said it was directly related and he thought it would be part of the LRS. The Chair called the vote. Motion adopted unanimously.

The AGIO has developed a Draft of guidelines for implementation of the state's ArcGIS online. The guidelines were presented and explained by Shelby. (**ATTACHMENT 3**)

Shelby began explaining the City limit issue and AGIO has desired a better solution to the problem of keeping cities updated on GeoStor. One of the biggest problems appears to be cities failing to file the record. Shelby proposed to Arkansas Municipal League they introduce legislation that puts the map process first and ensures the AGIO is involved up front. Shelby handed out a copy of draft legislation prepared by Tim Humphries and stated the Municipal League would have this as a part of their legislative package. (**ATTACHMENT 4**). Glen Dabney raised the concern about AGIO doing work that private industry should be doing on redistricting. Shelby stated he did not think a conflict exists with private companies

because most cities prepare their annexation descriptions themselves. Randy suggested citing franchise fees as benefits for cities to work toward having better city boundaries that are more accurate. Shelby asked him to write comments and send to AGIO to better explain that issue. Adrian Clark suggested that he work with Randy on this possibly using the City of Cabot as an example. Herschel Cleveland suggested including a grandfather clause in the draft to eliminate future litigation issues.

Other new business included the announcement that John Ed Isbell has resigned from the Board. Governor Beebe appointed his Taylor Wynn from Northwest Arkansas to replace John Ed. Taylor is the GIS Coordinator for Carroll Electric Cooperative.

**Next Meeting:**

Tracy proposed Board meeting dates for 2013 to occur on

- March 6th
- June 5th
- September 10th
- December 4th


Tracy also reminded the members to file the financial interest statements by January 30th.

**Adjourn**

Motion to adjourn by Randy Everett  
Seconded by Jack Cothren

Meeting adjourned at 12:12

Minutes Adopted 6-4-2013



Ms. Tracy Moy, Chair (Signature)